

DATA PROTECTION AND COOKIE STATEMENT LE POOLE BEKEMA ADVOCATEN

Le Poole Bekema B.V. respects the privacy of its client and other persons whose data it processes. Le Poole Bekema B.V. has its registered office in Haarlem and is listed in the Trade Register of the Chamber of Commerce under number 60696885 (hereinafter: “**Le Poole Bekema**”).

Le Poole Bekema processes personal data when carrying out the assignments that it accepts as a legal service provider.

Le Poole Bekema processes the personal data of clients as well as personal data of third parties that are involved in clients' legal actions or who are otherwise involved in the relationship between Le Poole Bekema and its clients (hereinafter: the “**Data Subject**”).

Purposes of using personal data

Le Poole Bekema processes personal data for the following purposes: (i) the conclusion and execution of an agreement with its clients, (ii) account management, (iii) compliance with its legal obligations, (iv) filing, (v) checks on conflicting interests / check on WWFT [i.e. the Money Laundering and Terrorist Financing (Prevention) Act], (vi) sending information regarding legal events and developments.

Le Poole Bekema processes the personal data of clients in the scope of the performance of an agreement. Le Poole Bekema processes personal data from third parties on the grounds of its legitimate interest. This legitimate interest is that Le Poole Bekema would not be able to adequately perform its business activities if no data concerning third parties could be included in its advice on legal issues or litigation.

Terms and destruction of dossiers

All processed personal data are filed in dossiers (which are kept on paper and/or in an electronic format). The dossiers will be kept for twenty years from the date on which the client's assignment ends. After that, the dossiers will be destroyed.

Le Poole Bekema has the right to file dossiers with a processor who, in the opinion of Le Poole Bekema, has taken sufficient safety precautions. In addition to these processors, Le Poole Bekema handles personal data with the utmost confidentiality. Le Poole Bekema will not make available these personal data to other parties, unless the law so requires. The processing of the data takes place within the EU. Le Poole Bekema takes both technical and organizational measures to protect all personal data it processes against unauthorized or unlawful processing, loss, destruction or damage, even when data processing is outsourced.

Rights of the Data Subject

Data Subjects have the right to request from Le Poole Bekema to access their own personal data, rectify this data, restrict the processing of the data, object to the processing or transfer of the data information to another party.

In the event of such a request, Le Poole Bekema will first verify the identity of the person making the request. Le Poole Bekema strives to handle such a request within one month. Requests may be sent to: privacy@lepoolebekema.com.

The Data Subject has the right to lodge a complaint with the Dutch Data Protection Authority regarding the handling of requests or other matters regarding the privacy policy of Le Poole Bekema.

Cookies

Cookies are small text files or other technologies that are used to place information on your device when you visit a website. There are many different types of cookies. For the website of [Le Poole Bekema](#) we only use the analytical cookies of Google Analytics. These cookies allow, for example, for the visitor numbers of the website to be tracked and they can keep track of what part of the website gets the most views. The cookies are developed in the most privacy-friendly manner in accordance with the guidelines of the Dutch Data Protection Authority.

Amending the data protection and cookie policies

Le Poole Bekema reserves the right to change this data protection and cookie policy, and therefore advises to regularly consult this policy.

Contact

If you have any questions concerning the data protection or cookie policy of Le Poole Bekema advocaten please contact us by sending an email to privacy@lepoolebekema.com.

The data protection and cookie policy was last changed in April 2018.